

Minutes of Meeting on April 19, 2006

The meeting was called to order at 1:15pm at Rider University in the Bart Leudeke Student Center, room 257.

Institutions Represented: The College of New Jersey, The College of St. Elizabeth's, New Jersey City University, Montclair State University, and Rider University

I. Announcements

- a. NJCU has picked up the NJ Project Journal.
- b. The student essay awards for the NJ Project have not (as yet) been picked up by any institution.

II. Old Business

- a. A Mission Statement has not yet been drafted. Sally and Catherine agreed to draft a Mission Statement for the next meeting in the fall.
- b. The success of the second annual Colloquium held this year at Rowan University was discussed.

III. New Business

- a. Montclair State University will host the 2006-2007 NJ Consortium Colloquium on April 13, 2007.
- b. Because the student essay awards for the NJ Project haven't been picked up, it was decided that the NJ Consortium should adopt the governance of these prizes to be presented at the next Colloquium as long as the following criteria can be met in a timely manner:
 - i. Sally will check with Paula at the NJ Project to make sure that no other institution has come forward to assume responsibility for the essay contest.
 - ii. Originally, the NJ Project awarded 10 prizes of \$300 to students in addition to 10 Honorable Mentions. The Consortium will offer 5 prizes of \$300 and 5 Honorable Mentions.
 - iii. Funding has to be procured from individual institutions and/or donors.
 - iv. At this time, the Consortium feels that a banquet would be too

costly for the organization; therefore, one would not be held for this award ceremony. However, because the awards will be delivered at the Consortium, there will still be a ceremony.

v. Catherine is checking to see if “Transformations” could offer us space in their publication next fall for the winning essays or at least abstracts of the winning essays that would be available online at the Consortium site.

vi. Each institution will still jury its own essays for the Colloquium. However, the five winning essays will be determined from the whole by a selected jury of faculty from participating institutions.

vii. February 1, 2007 was set as the deadline for essays for the Colloquium and contest.

viii. All monies for the student awards will be forwarded to the hosting institution.

ix. The contest and Colloquium should be announced no later than October

x. The hosting institution is responsible for procuring a keynote speaker for the Colloquium.

xi. TCNJ offered to procure a permanent Grad Assistant to work with the publication and mailings of this Colloquium and contest.

c. It was questioned if the Consortium should take over the Speaker’s Bureau for the NJ Project, and it was determined that we will post the list of available speakers with their contact information on our website, but we will have no other responsibilities for this list. Under each post, we will remind possible hosting institutions that an honorarium for speakers is customary.

d. The Next NJ Consortium meeting will be held at the College of St. Elizabeth’s on September 13, 2006 at 12:30pm.

Respectfully submitted on April 23, 2006,

Rebecca Basham

Director of Gender Studies

Rider University